

Instructions for CEC-1038E-4 Authorized Signatures Form

All facilities requesting funding from the Existing Renewable Facilities Program must submit the CEC-1038E-4 form, Authorized Signature Form. Only monthly invoices signed by persons listed on this form shall be accepted. Any time an authorized signer needs to be added or removed, a revised CEC-1038E-4 needs to be submitted with the Amended Form box checked. Following are specific instructions for completing each section of CEC-1038E-4:

1. **CEC ID Number** – The Registered Renewable Supplier ID number assigned to the facility by the Energy Commission
2. **Facility Name/Owner** – Current full name of the generating facility. Include name of business or company that owns facility, if different than facility name. This information must correspond with the information provided in the Registration Form, CEC-1038E-2.
3. **Contact** – The name of the person to contact in the event there is a problem with the invoice submitted
4. **Phone Number** – Phone number of the contact person
5. **Fax Number** – Fax number of the contact person
6. **Authorized Signatures** – Print the names and provide signatures of all persons authorized to sign the Monthly Invoice Reports.
7. **Declaration** – The declaration must be completed by an officer of the company such as the Chief Executive Officer, Chief Financial Officer, or a similar officer with authority to bind the company

E

AUTHORIZED SIGNATURES FORM FOR RENEWABLE SUPPLIERS EXISTING RENEWABLE FACILITIES PROGRAM



Please submit form to:

California Energy Commission
Renewable Energy Program
1516 Ninth Street (MS-45)
Sacramento, CA 95814-5512

Instructions for completing this form are contained in the
Guidebook for the Existing Renewable Facilities Program

Please print or type

**AMENDED FORM**

1. CEC ID #:

2. Facility Name/Owner:

3. Contact:

4. Phone #:

5. Fax #

6. Please print the names and provide signatures of all persons authorized to sign the Monthly Invoice Reports. Provide primary signer on the first line.

Print Name

Signatures

☐ ADD _____

☐ ADD _____

☐ ADD _____

☐ ADD _____

7. DECLARATION

I, (print name and title) _____, as an
officer of the above named facility owner hereby authorize the above named individual to submit monthly invoices on the
facility owner's behalf.

Dated this _____ day of _____, 20_____, at _____.
(day) (month) (year) (place of execution)

Signature:

Note: All data submitted on this form is subject to public disclosure